



Change of Information Form

NOTE:

- Point West will not accept any address change requests within 90 days of opening a membership.
- Point West will conduct a call back to the primary number on file to complete the address change process. Please make sure your phone numbers are up to date.

Name: _____

Account Number(s): _____

Previous Address

Physical: _____

Mailing: _____

New Address

Physical: _____

Mailing: _____

Home Phone Number: _____ Work Phone Number: _____

Mobile Phone Number: _____ Email Address: _____

Signature: _____ Date: _____



CREDIT UNION USE ONLY

<i>Mark how the form was received</i>				<i>Mark where the address has been changed</i>	
<input type="checkbox"/> Mail	<input type="checkbox"/> Fax	<input type="checkbox"/> Email	<input type="checkbox"/> In Person	<input type="checkbox"/> Prodigy	<input type="checkbox"/> ClientLink
<input type="checkbox"/> Verified Correct ID and/or Signature		<input type="checkbox"/> DocuSign w/ Knowledge Based Authentication		<input type="checkbox"/> Sent via eDoc	
Member Verification: _____		ID #: _____		Expiration: _____	
Teller # and Initials: _____					

Name of Member Confirming Request: _____ Phone Number Called: _____

Source of Number: _____ Date and Time of Call: _____

ID Questions Asked: _____

Received By: _____ Reviewed By: _____